

APPLICATION FOR EMPLOYMENT

In compliance with Federal and State Equal Employment Opportunity Laws, all qualified candidates will be considered for employment without regard to their race, creed, color, national origin, ancestry, sex, age, marital status, veteran status, or the presence of non-job related medical conditions or handicaps.

- Position Desired: _____ Date: _____
- On what date would you be available to start work? _____
- Available to work: _____ **Weekends and Holidays are required**
 ___ Full-Time ___ Part Time (less than 35 hours) ___ Day Shifts ___ Temporary/Seasonal
 ___ Doubles ___ Weekends ___ Night Shifts

List any schedule preferences you may have: _____

PERSONAL INFORMATION

Name: _____ Phone Number: _____
Last First Middle

Current Address: _____ How Long? _____
Street City, State Zip

Previous Address: _____ How Long? _____
Street City, State Zip

- Are you 18 years or older? Yes No
- Are you 15? Yes No Please note that all 15 year olds will require a letter from their parents to work prior to starting
- Have you applied for work at the Braden Management before? Yes No If yes, when? _____
- If your job requires, may we run a background check? Yes No
- Do you speak a foreign language? Yes No
- **Are you Food Handler certified with Travis County?** Yes No
- **If applying for server, bartender, bar back, or busser are you TABC certified?** Yes No

EDUCATION BACKGROUND

	Degree	School Name & Address	Course or Major	Graduated
High School				
College				
Post Graduate				

EMPLOYMENT HISTORY

We need at least the last 5 years of employment. If you need more paper please ask. IF YOU HAVE NEVER BEEN EMPLOYED, PLEASE WRITE IN NAMES OF NON-RELATIVES WHO MAY BE CONTACTED FOR REFERENCES.

- Are you currently employed? Yes No Temporary Layoff Permanent Layoff

Current or Most Recent Employer

Dates: To From		Company Name:	Supervisors Name & Title:
		Address:	Phone: ()
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

Previous Employment

Dates: To From		Company Name:	Supervisors Name & Title:
		Address:	Phone: ()
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

Previous Employment

Dates: To From		Company Name:	Supervisors Name & Title:
		Address:	Phone: ()
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

May we contact all the employers listed above? Yes No If not, which ones should we not contact and why? _____

Other Professional References

Name _____ Relationship _____ Phone (____) _____
 Name _____ Relationship _____ Phone (____) _____
 Name _____ Relationship _____ Phone (____) _____

CERTIFICATIONS AND AGREEMENTS – PLEASE READ CAREFULLY

The distribution or receiving of this application by Braden Management does not imply or intend to imply an agreement of contract to employ the applicant. This application will be considered valid for no longer than three months. Reapplication is necessary after three months.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements or material omissions on my application or resume shall be considered sufficient cause for dismissal. I also understand that if offered employment, I must prove my identity and my eligibility to work in the United States, prior to being employed.

Signature of applicant: _____ Date: _____